

## FURNITURE PROJECT DESIGNER

GL Seaman & Company is a leading contract furniture dealership based in North Texas dedicated to creating beautiful, high performing workspaces. We pride ourselves on delivering extraordinary service and building lasting client relationships powered by a team of talented, collaborative professionals. Whether you're a new graduate embarking on your design career or already on your professional journey, if you're passionate about workplace design and enjoy turning ideas into reality, we'd love to hear from you.

From concept to installation, you'll partner closely with sales, clients, and internal teams to design functional, innovative, and visually compelling spaces. You'll play a key role in translating client needs into thoughtful design solutions.

The Designer applies interior design expertise, space planning, product specification, and project coordination to deliver accurate, code-compliant, and client-focused results. They will apply their creative design services to coordinate the design, selection and specification of product options by guiding the process towards excellent solutions to meet the customer's expectations. We expect our designers to have the ability to communicate effectively in listening and describing concepts and details to support new and existing customers.

Project Designers are expected to maintain an active knowledge of Knoll, Herman Miller and other manufacturers' furniture lines. They are responsible for researching product options and building presentation packages for clients. They will evaluate and design all requirements to meet customers' needs to deliver finished floor plans and product inventories. They will be expected to balance multiple projects simultaneously and to contribute both independently and collaboratively in a fast-paced environment. Join our team and discover opportunities for growth, mentorship and expanded design responsibilities.

### Position Highlights:

- Attend client meetings and/or participate during in-house strategy sessions to qualify the design parameters
- Lead and support all phases of the design process from programming and space planning to installation
- Produce presentation materials, renderings, and client-facing design packages
- Ensure all designs align with ADA requirements, building codes, and project goals
- Conduct field measurements, site verifications, and product inventories
- Prepare accurate and detailed construction documents and installation packages
- Apply company documentation standards and quality control processes while cultivating efficiencies
- Demonstrate excellent time management skills and flexibility to prioritize workload, effectively address competing deadlines, and adapt to changing project demands
- Participate in peer reviews to ensure design accuracy, integrity and compliance
- Be an effective communicator, not afraid to ask questions to gather missing information
- Coordinate with cross-functional teams to ensure timely project delivery

- Maintain current knowledge of manufacturer lines, products and industry trends in workplace design
- Attend vendor presentations and training to continuously expand product knowledge
- Previous contract furniture dealership experience beneficial but not required.

**Position Qualifications:**

- Bachelor's degree in interior design or related field
- Experience in commercial interior design or contract furniture preferred
- Strong understanding of interior design principles, industry standards, space planning and furniture systems knowledge
- Proficiency in design software, specifically CET Designer, AutoCAD, CAP/2020 (training available)
- Effective utilization of Microsoft Office Suite

M-F 8:30am – 5:00pm | This is a fulltime, exempt, salaried position with generous benefits. | Hybrid work schedule available.